



Baker County Public Schools



Sherrie Raulerson, Superintendent of Schools

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"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

AGENDA
EXPULSION HEARING
(Closed to the Public)
Monday, May 17, 2021 – 4:15 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #49 PAGE #20				
Date	TIME	TYPE	CASE #	SCHOOL
05/17/2021	4:15 P.M.	EXPULSION HEARING	051720214150127	BAKER COUNTY MIDDLE SCHOOL

AGENDA
SCHOOL BOARD MEETING
(Open to the Public)
Monday, May 17, 2021 - 5:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #49 PAGE #20	
I.	A. Invocation B. Pledge of Allegiance
II.	CALL TO ORDER – 5:00 P.M.
III.	ROLL CALL OF MEMBERS
IV.	PUBLIC HEARINGS – 5:05 P.M. (if any)
V.	RECOGNITIONS / PRESENTATIONS
	➤ Recognize Retiree Sherree Brinkley (Hire Date: June 19, 1986 ; Retire Date: 05/31/2021)
VI.	APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA
VII.	REMOVAL OF ROUTINE ITEMS
VIII.	APPROVAL OF ITEMS FOR ACTION

Baker County School Board Meeting Agenda (Monday, May 17, 2021) - Page 1 of 16
Minute Book # 39

Supplemental Minute Book #49 Page #20

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on May 17, 2021.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the May 3, 2021, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Minutes of the May 5, 2021, School Board Work Session.	Sherrie Raulerson (259-0401)
	A.	4. Approval of the Grant Proposal "Computer Science Bonus Allocation" in the Amount of \$1,000.00. New / State / No Matching	Carrie Dopson (259-0408)
	A.	5. Approval of the 2021-2022 Grant Proposal Title I, Part A - Improving the Academic Achievement of the Disadvantaged in the Amount of \$1,351,301.00. New / Entitlement / Federal / No Matching	Traci Wheeler (259-6776)
	A.	6. Approval of Budget Amendment #5 to Grant Proposal "Elementary and Secondary School Emergency Relief Fund (ESSER) & Coronavirus Aid, Relief & Economic Security (CARES) Act" in the Amount of \$477,524.36 for a Total Budget of \$1,010,757.13. Federal / Entitlement / No Matching	Traci Wheeler (259-6776)
	B.	Approval of Removed Routine Items.	N/A
	C.	Approval to De-authorize and Dispose of Fifty GPS Units from the Transportation Department Property List. (Obsolete Items Will be Disposed of When Possible.)	John Staples (259-2444)
	D.	Approval of the 2021-2022 Dual Enrollment Articulation Agreement with Florida Gateway College.	Carrie Dopson (259-0408)
	E.	Approval of the 2021-2022 Dual Enrollment Articulation Agreement, Including Addendum A, with University of North Florida.	Carrie Dopson (259-0408)
	F.	Approval of the 2021-2022 Automotive Program Dual Enrollment Memorandum of Understanding with Florida Gateway College for a One Year Pilot Program.	Carrie Dopson (259-0408)
IX.	CITIZEN INPUT <i>(A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.)</i>		
X.	INFORMATION AND ANNOUNCEMENTS		
XI.	ADJOURN		

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MAY 17, 2021

RESIGNATION LIST FOR APPROVAL ON MAY 17, 2021

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Barrett	Sherry		Retirement	Principal (261 Days)	CATS Academy	June 30, 2021
Lamoreux	Christine			Teacher, Third Grade (197 Days)	Macclenny Elementary School	May 31, 2021
Raulerson	Penny		Retirement	Nutrition Services Area Coordinator (206 Days)	District Office	June 4, 2021
Thomas	Melissa			Teacher, Third Grade (197 Days)	Macclenny Elementary School	May 31, 2021

EMPLOYMENT LIST FOR APPROVAL ON MAY 17, 2021

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Anderson	Jacob		Transfer Within the Same School Site from Teacher, Science M/J (197 Days) / Replacing Allen Markley	Teacher, Technology Education (197 Days)	Baker County Middle School	August 2, 2021
Elledge	Forrest		Transfer Within the Same School Site from Teacher, Science M/J (197 Days) / Replacing Autumn Taylor / Unit Reassigned from Mathematics M/J)	Teacher, Technology Education (197 Days)	Baker County Middle School	August 2, 2021
Elledge	Gretchen		Transfer Within the Same School Site from Reading Coach M/J (197 Days) / New Unit	Career Specialist (197 Days)	Baker County Middle School	August 2, 2021
Harris	Pamela		Transfer Within the Same School Site from Teacher, Mathematics (197 Days) / Replacing Pamela Piersall	Teacher, Specific Learning Disabilities (197 Days)	Baker County Middle School	August 2, 2021
Harrison	Michael Todd		Transfer Teacher, Language Arts (197 Days) at Baker County High School / New Unit	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	August 2, 2021
Hodges	Loni		Transfer Within the Same School Site from Teacher, Sixth Grade (197 Days) / Replacing Jane Rhoden	Teacher, Mathematics (197 Days)	Baker County Middle School	August 2, 2021
Long	Melissa		Transfer Within the Same School Site from Teacher, Mathematics (197 Days) / Replacing Lynn Miller	Teacher, Science M/J (197 Days)	Baker County Middle School	August 2, 2021
Payne	Jennifer		Transfer from Assistant Principal, Elementary (240 Days) at Keller Intermediate School / New Unit	Career Specialist (197 Days)	Baker County High School	August 2, 2021
Raulerson	Felicia		Transfer / Promotion from Data Entry Operator Guidance (216 Days) at Keller Intermediate School / Replacing Stephanie Sharman	Secretary Pupil Personnel Services (261 Days)	Baker County High School	July 1, 2021

EMPLOYMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Snellgrove	Amanda		Initial Employment / Replacing Whitney Delisle	Teacher, Fourth Grade (197 Days)	Keller Intermediate School	August 2, 2021
Volner	Brynne		Initial Employment / Returning from One Year Leave of Absence / Replacing Deborah Charko	Career Specialist (197 Days)	Baker County High School	August 2, 2021
Ward	Evan		Transfer from Teacher, Varying Exceptionalities (197 Days) at Westside Elementary School / New Unit	Teacher, Fourth Grade (197 Days)	Keller Intermediate School	August 2, 2021
Watson	Melanie		Transfer / Promotion from School Bookkeeper (216 Days) at Keller Intermediate School / Replacing Sherree Brinkley	Account Clerk / Payroll Clerk (Finance Aide II) (261 Days)	District Office	July 1, 2021
Willoughby	Jana		Transfer from Reaching Coach Elementary (197 Days) at Keller Intermediate School / Replacing Gretchen Elledge	Reading Coach M/J (197 Days)	Baker County Middle School	August 2, 2021

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Akins	Kristina		Teacher, Emotional / Behavior (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Anderson	Jacob		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Aschenbrenner	Brooks		Warehouse Inventory Clerk (240 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Austin	Crystal		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Bentley	Thristen		Landscape Gardener (240 Days, 8 Hours)	Facilities / Maintenance	Year to Year Continuous Employee	2021-2022
Boatright	Steve		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Branch	Heather		Teacher, English Language Arts (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Branch	Michael		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Brantley	Tiffney		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Buettgen	Betsy		Nutrition Services Manager (193 Days, 7.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Buford	Sara		Bus Aide (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Burnsed	Christy		Paraprofessional SH (187 Days)	Baker County High School CATS Academy	Annual Contract (Pending Availability of Funding)	2021-2022
Carter	Dawn		School Bookkeeper (261 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Carter	Joshua		Custodian (261 Days, 8 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Cline	Laura		School Secretary (216 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Coleman	Karen Mindy		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Combs	Rebecca		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Cranford	Jacob		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Crawford	Danielle		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Crews	Rachel		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Crews	Stephen		Teacher, Dropout Prevention M/J (197 Days)	Baker County Middle School CATS Academy	Annual Contract (Pending Availability of Funding)	2021-2022
Crews	Tucker		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Crite	Amiee Lee		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Year to Year Continuous Employee	2021-2022
Daniels	Isaac		Custodian (197 Days, 8 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Davis	Kaylan		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Dennis	Jaime		Teacher, English Language Arts (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Dopson	Kellen		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Dotson	Karla		Nutrition Services Manager (193 Days, 7.5 Hours)	Maccleenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Dyal	Kristen		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Dykes	Terry		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Egan	Shawn		Paraprofessional M/J (187 Days)	Baker County Middle School	Year to Year Continuous Employee	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Elledge	Forrest		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Ford	Isaac		Custodian (261 Days, 5.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Gauthier	Jade		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Year to Year Continuous Employee	2021-2022
Gernhard	Joyce		Teacher, English Language Arts (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Gregory	Sandra		Teacher, Mathematics (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Griffis	Rachel		Secretary / Finance Aide, Nutrition Services (240 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Hamel	Rena		Secretary Guidance Services (240 Days)	Baker County High School	Year to Year Continuous Employee	2021-2022
Harrell	Nathan		Paraprofessional , ESE Ages 6-21 (187 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Harris	Jamie		Nutrition Services Assistant (191 Days, 7 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Harris	Norma		Custodian (261 Days, 5.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Hodges	Diane		Nutrition Services Assistant (186 Days, 3 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Hodges	Loni		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Hodges	Terrijean		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Holtom	Sharon		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Holton	Ashley		Office Aide Guidance Services (187 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Huggins	Sally		Teacher, English Language Arts (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Hyde	Amber		School Secretary (216 Days)	Baker County Middle School	Year to Year Continuous Employee	2021-2022
Jackson	Angela		Nutrition Services Manager (193 Days, 7.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Jackson	Charles		Teacher, ESE (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Jacobs	Austin		Custodian (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Jefferson	Carliya		Custodian (261 Days, 5.5 Hours)	Macleenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Johns	Michelle		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Johnson	Betty		Custodian (261 Days, 8 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Johnson	Jordan		Custodian (261 Days, 5.5 Hours)	Baker County High School	Year to Year Continuous Employee	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Keel	Clay		Teacher, Music M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Kennedy	Katherine		Secretary / Bookkeeper (261 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Kirkland	Cynthia		Bus Aide (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Lambright	Rebecca		Teacher, Librarian / Media Specialist M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Langley	Russell		Teacher, Social Studies (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Lauramore	Angela		Teacher, Physical Education (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Lee	Michelle		Custodian (261 Days, 8 Hours)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Lovett	Jennifer		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	Year to Year Continuous Employee	2021-2022
Mash	Raegan		Custodian (261 Days, 5.5 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
McCullough	Tucker		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
McKoy	Jasmin		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Melton	Rachaelle		Teacher, Reading M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Milton	John Wyatt		Teacher, Social Studies (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Odom	Jessica		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Orender	Aaron Crews		Teacher, Science M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Padgett	Karen		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Peterson	Joyce		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Ploucher	Melissa		Nutrition Services Manager (193 Days, 7.5 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Rhoden	Eurita		Custodian (261 Days, 5.5 Hours)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Rowland	Rebekah		Teacher, Social Studies (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Sarafin	Rachael		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Scott	Cynthia		Nutrition Services Manager (193 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Shook	Kristie		Secretary / Finance Aide, Nutrition Services (261 Days)	District Office	Annual Contract (Pending Availability of Funding)	2021-2022
Slayter	Don		Teacher, M/J (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Spencer	Morgan Breann		Teacher, Math (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Staier	Brandi		Teacher, Sixth Grade (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Starling	Janis		Nutrition Services Manager (193 Days, 7.5 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Stewart	Beverly		Nutrition Services Assistant (191 Days, 7 Hours)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Swallows-Carney	Sarah		Teacher, English Language Arts (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Thomas	Marcel		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Year to Year Continuous Employee	2021-2022
Thornton	Carrie		Custodian (261 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Thornton	Kelsey		Teacher, Agribus / Natural Res. Ed. (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Waite	Angela		Paraprofessional, ESE Ages 6-21 (197 Days)	Baker County Middle School	Year to Year Continuous Employee	2021-2022
Watts	Shotia		Nutrition Services Assistant (191 Days, 7 Hours)	Baker County Pre-K / Kindergarten Center	Year to Year Continuous Employee	2021-2022
Whitley	Tonya		Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	Year to Year Continuous Employee	2021-2022
Williams	Gregory		Custodian (261 Days, 8 Hours)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Williams, Jr.	Gregory		Custodian (197 Days, 8 Hours)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 17, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Wurst	Erin		Teacher, English Language Arts (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Yarborough	Felicia		School Secretary (216 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Zavala	Bethany		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022

EXTRA DUTY LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Anger	Tracy		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Carver	Andrea		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Chauncey	Alicia		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Clardy	Alane		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Clevenger	Emily		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Cline	Laura		Summer of Success Credit Recovery Front Office Staff Substitute (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Collingwood	Tabitha		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Combs	Tiffany		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Crews	Vonda		Summer of Success Nursing Services at Macclenny Elementary School	Regular Hourly Rate / Maximum 100 Hours / Funding Source: Federal	June 7, 2021 - July 21, 2021
Crummey	Jennifer		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Davis	Brenda		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Dunnam	Elizabeth		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Gaskins	Lauren		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Gibson	Latrelle		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Gipson	Heather		Extended School Year Nursing Services at Baker County Pre-K / Kindergarten Center	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Godwin	Mallory		Summer of Success Paraprofessional (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Gregonis	Vincent		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Griffis	Franklin		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Griffis	Selena		Summer of Success Front Office Staff (Pending Availability of Funding)	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Harrel	Sandra		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Harrison	Michael		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Harrison	Robert Gregory		Substitute Instructor, Drivers Education & Traffic Safety Program	\$32.17 Per Hour / As Needed / Funding Source: General	July 1, 2021 - July 30, 2021
Hartley	Ronda		Summer Media Specialist Services	Regular Hourly Rate / Maximum 12 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Haynes	Candace		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Helms	Joy		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Hill	Margie		Summer of Success Paraprofessional (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Hughes	Lindsey		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Hyde	Amber		Summer of Success Credit Recovery Front Office Staff (Pending Availability of Funding)	Regular Hourly Rate / Amend to Maximum 105 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Johnson	Dewitt "Jud"		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Amend to Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Johnson	Greg		Direct Agri-Science Student Summer Projects	Regular Hourly Rate / Maximum 60 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Johnson	Jill		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Johnson	Jill		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Kazmierczak	Jana		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Kennedy	Cheryl		Summer of Success Nursing Services at Baker County Middle School	Regular Hourly Rate / Maximum 100 Hours / Funding Source: Federal	June 7, 2021 - July 21, 2021
King	Jennifer		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Lough	Yvette		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Lowther	Elena		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Lyons	Laila Renee		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Manalo	Lara		Psychological Testing for Students Per IEP Requirements	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 9, 2021 - July 30, 2021
Maurer	Tina		Summer of Success Front Office Staff (Pending Availability of Funding)	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
McCray	Beverly		Extended School Year (ESY) Planning, Trainings, and Workshops, Etc,	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
McDonald	Emily		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021

EXTRA DUTY LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MT	DESCRIPTION	AMOUNT	EFFECTIVE DATES
McGee	Ryan		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Mosley	Pamela Taffie		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Myer	Deanne		Complete Manual for Parents of ESE Student Education, Extended School Year (ESY) Planning, Trainings, and Workshops, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Norrel	Sonya		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Owings	Kimberley		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Rafuse	Shelby		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Rice	Tammy		Summer of Success Credit Recovery Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Russell	Lori		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Smith	David		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Southey	Laurie		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Surrency	Stephanie		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Thacker	Myriah		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Thornton	Nancy		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Viera	Ivelise		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Wheeler	Stephanie		Support for Students Working in the BCHS Florida Blue Center	Regular Hourly Rate / As Needed / Funding Source: General	March 1, 2021 - June 30, 2021
Wingard	Stephanie		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021

EXTRA DUTY LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Wright	Erin		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021

STIPEND LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Akins	Kristina		Addition of Out of Field Subject Area to Certificate (English 6-12)	\$225.00 Flat Rate / Funding Source: Federal	April 28, 2021

LEAVE LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Harrell	Jessica		197 Days	Personal Leave Without Pay - Personal / Extended	August 2, 2021 - May 30, 2022

SUBSTITUTE LIST FOR APPROVAL ON MAY 17, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Simiele	Katherine		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	April 22, 2021

MINUTES
SCHOOL BOARD MEETING
(Open to the Public)
Monday, May 3, 2021 - 5:00 p.m.
District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #49 PAGE #19

The Baker County School Board met on Monday, May 3, 2021, at 5:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula T. Barton announced that Allen Murphy was going to give the invocation followed by the Pledge of Allegiance led by Tonya Tarte.

CALL TO ORDER – 5:00 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Richard “Dean” Griffis, and Charlie M. Burnett, III (Artie). Board Member Amanda Hodges was not in attendance for this meeting. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 5:05 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

➤ **Recognize Baker County High School Teacher Cadet Grace Johnson.**

Superintendent Raulerson presented Teacher Cadet Grace Johnson with a certificate of achievement in honor of her successful completion of the paraprofessional exam.

➤ **Recognize Retiree Pamela Kosier** (*Hire Date: 08/16/1991 ; Retire Date: 05/31/2021*)

Superintendent Raulerson presented retiree Pamela Kosier with a restaurant gift card for her years of service to our district.

➤ **Recognize Retiree Tammy Gibbs** (*Hire Date: 09/11/2006 ; Retire Date: 05/31/2021*)

Superintendent Raulerson presented retiree Tammy Gibbs with a plaque for her years of service to our district.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **A.1. Personnel Items, Resignation List: Approval to add "Retirement" Under Special Note for Autumn Taylor.**
- **A.1. Personnel Items, Reappointment List: Approval to Remove Reappointment Form for Steve Carney.**
- **Approval to Add Item K. to the Agenda: Approval to Award Bid for Emergency Structural Repairs to Memorial Stadium to Little & Williams, Inc. in the Amount of \$201,593.00.**
- **Approval to Add Item L. to the Agenda: Approval of Adult Education Electrical Pre-Apprenticeship Program Registration and Participation.**

Chairperson Barton read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McNarnay. The motion carried 4-0.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on May 3, 2021.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the April 19, 2021, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending March 31, 2021.	Teri Ambrose (259-0418)
	A.	4. Approval of Amendment to Add a Line Item to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)
	A.	5. Approval of the Following Board Member Travel and Travel Reimbursement to the FSBA/FADSS Annual Summer Conference in Tampa, Florida on June 9-11, 2021: Charlie M. Artie Burnett, III and Tiffany McNarnay.	Sherrie Raulerson (259-0401)
		Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	
	B.	Approval of Removed Routine Items.	N/A
		There were no removed routine items. Therefore, no action was taken on this agenda item.	

	C.	Approval to Add Equitable Advisors as a Roth 403(b) Provider for the School District.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
	D.	Approval to Add ValuTeachers as a Roth 403(b) Provider for the School District.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
	E.	Approval to Accept the District Insurance Committee's Recommendation to Approve Florida Blue and Their Four Plan Options (5774, 62, 5301, 128/29), as the District's Medical Provider, Effective October 1, 2021 - September 30, 2022.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	
	F.	Approval to Accept the District Insurance Committee's Recommendation to Approve Sun Life Dental as the Administrator for Dental Plans Effective October 1, 2021 - September 30, 2022.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	
	G.	Approval to Accept the District Insurance Committee's Recommendation to Approve Vision Service Plan (VSP) as the District's Voluntary Vision Plan Provider, Effective October 1, 2021 - September 30, 2022.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	
	H.	Approval to Accept the District Insurance Committee's Recommendation to Approve Sun Life Renewal as the District's Basic Life Insurance Plan for Employee & Voluntary Life Insurance Plan for Employee, Spouse, & Children, Effective October 1, 2021 - September 30, 2022.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	
	I.	Approval to Accept the District Insurance Committee's Recommendation to Approve Sun Life as the Administrator for the Short Term Disability Plan Effective October 1, 2021 - September 30, 2022.	Allen Murphy (259-0429)

		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Dean Griffis. The motion carried 4-0.	
	J.	Approval to Accept the District Insurance Committee's Recommendation to Approve Colonial Life Renewal as the Administrator for the Hospital Indemnity Plan (HIP) Effective October 1, 2021 - September 30, 2022.	Allen Murphy (259-0429)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	
	K.	Approval to Award Bid for Emergency Structural Repairs to Memorial Stadium to Little & Williams, Inc. in the Amount of \$201,593.00.	Denny Wells (259-5420)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Tiffany McInarnay. The motion carried 4-0.	
	L.	Approval of Adult Education Electrical Pre-Apprenticeship Program Registration and Participation.	Carrie Dopson (259-0408)
		Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McInarnay made a motion to approve, seconded by Artie Burnett. The motion carried 4-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

- Superintendent Raulerson noted that the district received the great news last week that additional funding needed for the new Baker County Elementary School has been awarded!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON MAY 3, 2021

RESIGNATION LIST FOR APPROVAL ON MAY 3, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Delisle	Whitney			Teacher, Fourth Grade (197 Days)	Keller Intermediate School	May 31, 2021

RESIGNATION LIST FOR APPROVAL ON MAY 3, 2021

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Markley	Allen			Teacher, Technology Education (197 Days)	Baker County Middle School	May 31, 2021
Rhoden	Jane			Teacher, Seventh Grade Mathematics (197 Days)	Baker County Middle School	May 31, 2021
Taylor	Autumn		Retirement	Teacher, Mathematics M/J (197 Days)	Baker County Middle School	May 31, 2021

EMPLOYMENT LIST FOR APPROVAL ON MAY 3, 2021

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Ford	Isaac		Initial Employment / Replacing Candance Haynes	Custodian (261 Days, 5.5 Hours)	Baker County Middle School	April 15, 2021

REAPPOINTMENT LIST FOR APPROVAL ON MAY 3, 2021

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Barton	Weldon		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Bennett	Foster		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Britt	Amy		Career Specialist (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Bryant	Johnnie Mark		Teacher, Art (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Canaday	Brock		Teacher, Physical Education (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Canaday	Kylee		Teacher, Physical Education (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Cantrell	Corey		Teacher, Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Castro	Isis		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Clardy	Alane		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Colvin	Timothy		Teacher, Public Service Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 3, 2021

LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Combs	Garrett		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Combs	Tiffany		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Cranford	Latisha		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Crews	Terry		Shop Manager (261 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Cushenberry	Haley		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Deel	Ellen		Career Specialist (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Delisle	Stephen		Teacher, Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Dennison	Timothy		Teacher, USAF JROTC Aerospace Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Dryden	Edward David		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Finley	Dennis Brandon		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Foster	Tina		Bus Driver (186 Days)	Transportation	Year to Year Continuous Employee	2021-2022
Gaines	Rebecka		Teacher, Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Gaskins	Lauren		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Gregonis	Vincent		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Griffis	Andrea		Secretary III, Health Services (240 Days)	Family Service Center	Annual Contract (Pending Availability of Funding)	2021-2022
Hall	Cynthia		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Hall	Karl		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 3, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Harrison	Michael		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Haynes	Candace		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Hite	Jeremy		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Holton	Carrie		Bus Driver (186 Days)	Transportation	Year to Year Continuous Employee	2021-2022
Horne	Adam		Teacher, Drop Out Prevention (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Hughes	Lindsey		Teacher, Reading (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Jackson	Autumn		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Johns	Pamela		Bus Aide (186 Days)	Transportation	Year to Year Continuous Employee	2021-2022
Johns	Sandra		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Johnson	Brittinie		Teacher, Family and Consumer Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Kerce	Leslie		Teacher, Health Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Knight	Amy		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Lambright	Robert		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Lancaster	Nikkie		Secretary (261 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Lewis	Danyle		Teacher, Intellectual Disabilities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Lokey	Tyler		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Long	Bryan		Mechanic (261 Days)	Transportation	Year to Year Continuous Employee	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 3, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Lowther	Elena		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Lytle	Fidel		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Mays	Erica		Teacher, Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Mays	Kevin		Teacher, Physical Education (240 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
McCullough	Olivia		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
McCullough	Tammy		Teacher, Emotional Behavioral Disabilities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
McGee	Jean Yvonne		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
McLelland	Cherie		Bus Driver (186 Days)	Transportation	Year to Year Continuous Employee	2021-2022
Mixon	Norma Deneese		Teacher, Varying Exceptionalities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Moore	Myles		Teacher, Music (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Morgan	Kendra		Teacher, Business Tech Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Mosley	Pamela Taffie		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Murphy	Bryan		Teacher, Specific Learning Disabilities (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
O'Neill	Kelly		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Padgett	Richard		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Phillips	Cynthia Diane		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Reagan	Elisa		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON MAY 3, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Register	Scott		Teacher, Drop Out Prevention (197 Days)	Baker County High School / CATS Academy	Annual Contract (Pending Availability of Funding)	2021-2022
Rhoden	Meshelle		Teacher, Mathematics (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Rice	Tammy		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Richard	George		Teacher, Drop Out Prevention (197 Days)	Baker County High School / CATS Academy	Annual Contract (Pending Availability of Funding)	2021-2022
Riddle	Donald Andrew		Teacher, USAF JROTC Aerospace Science (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Roberts	Kenneth		Teacher, Public Service Ed (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Rodgers	Jarrell		Teacher, Health SH (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Roman	Ruth		Teacher, Foreign Language (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Singleton	Margie		Bus Driver (186 Days)	Transportation	Year to Year Continuous Employee	2021-2022
Singleton	Pickett Lee		Mechanic (261 Days)	Transportation	Year to Year Continuous Employee	2021-2022
Strickland	Matthew Blake		Teacher, Social Studies (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Taylor	Joshua		Teacher, Language Arts (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Taylor	Kalee		Bus Driver (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Tolliver	Angelina		Bus Aide (186 Days)	Transportation	Annual Contract (Pending Availability of Funding)	2021-2022
Viera	Ivelise		Teacher, Foreign Language (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022
Wells	Diane		Guidance Counselor SH (197 Days)	Baker County High School	Annual Contract (Pending Availability of Funding)	2021-2022

EXTRA DUTY LIST FOR APPROVAL ON MAY 3, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Andrews	Nancy		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Bartlett	Brianna		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Carver	Andrea		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Carver	Andrea		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Crummey	Kindall		Academic Planning / 2021 Summer School Year	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Elledge	Thomas		Summer Technology Professional Development and Technology Support Services	\$30.88 Per Hour / Maximum 120 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Hall	Whitney		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Hand	Daphne		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Hatcher	Tiffany		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Hatcher	Tiffany		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Hodges	Karlie		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Hodges	Karlie		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Hyde	Amber		Summer of Success Credit Recovery Front Office Staff	Regular Hourly Rate / Maximum 91 Hours / Funding Source: Federal (Pending Availability of Funding)	June 21, 2021 - July 21, 2021
Kazmierczak	Jana		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Kazmierczak	Jana		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Kerce	Molly		VPK Summer School Teacher	Regular Hourly Rate / Maximum 75 Hours / Funding Source: General	June 16, 2021 - July 1, 2021
Kerce	Molly		VPK Summer School Teacher Substitute	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2021 - July 21, 2021
Kosakowski	Tara		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Lane	Kimbra		VPK Summer School Teacher	Regular Hourly Rate / Maximum 75 Hours / Funding Source: General	June 1, 2021 - June 16, 2021

EXTRA DUTY LIST FOR APPROVAL ON MAY 3, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lane	Kimbra		VPK Summer School Teacher Substitute	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2021 - July 21, 2021
Lane	Kimbra		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Linville	Lori		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Lyons	Lalia Renee		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
McCullough	Harli		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
McGee	Ryan		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
McGee	Ryan		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Miller	Suzanne		Academic Planning / 2021 Summer School Year	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Platto	Katherine		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Platto	Katherine		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Rafuse	Shelby		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Rowan	Tanyia		VPK Summer School Teacher Substitute	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2021 - July 21, 2021
Rowan	Tanyia		VPK Summer School Teacher	Regular Hourly Rate / Maximum 79.5 Hours / Funding Source: General	July 1, 2021 - July 21, 2021
Rowan	Tanyia		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Sands	Patricia		FSA Testing for High School Students	\$32.17 Per Hour / As Needed / Funding Source: General	April 13, 2021 - May 26, 2021
Smith	Jenna		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Stafford	Rhonda		Academic Planning / 2021 Summer School Year	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Surrency	Stephanie		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Taylor	Bridget		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

EXTRA DUTY LIST FOR APPROVAL ON MAY 3, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Taylor	Bridget		Attend NEFEC Rural Connect (NEFEC Will Pay Additional \$125 Daily Stipend)	\$16.75 Daily Rate / Maximum of 4 Days / Funding Source: Federal	June 14, 2021 - June 17, 2021
Thigpen	Kimber		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
Thrift	Pamela		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021
West	Rachel		Teacher on Special Assignment Summer Hours	Regular Hourly Rate / Maximum 75 Hours / Funding Source: General	June 1, 2021 - June 30, 2021
Wilkes	Cari		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	May 4, 2021 - June 30, 2021

STIPEND LIST FOR APPROVAL ON MAY 3, 2021					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Auger	Kristine		PDCP Mentor to Don Slayter - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Cabral	Crystal		PDCP Mentor to Brianna Bartlett - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Cinal	Jami		PDCP Mentor to Jana Kazmierczak - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Davis	Kristyn		PDCP Mentor to Matthew Stafford - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Elledge	Gretchen		PDCP Mentor to Stephen Crews - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Hall	Whitney		PDCP Mentor to Brittnee VanSickle - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Harrison	McKenzie		PDCP Mentor to Jasmine McKoy - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Harvey	Tammie		PDCP Mentor to Mykayla McLeod - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Harvey	Tiffany		PDCP Mentor to Sally Huggins - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Hatcher	Tiffany		PDCP Mentor to Shelby Mechum Rafuse - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Marsh	Chelsea		PDCP Mentor to Toree Lee - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Melton	Rachaelle		Annual Reading Stipend: 2020-2021 School Year	\$500.00 Flat Rate / Funding Source: Federal	July 31, 2020 - May 31, 2021
Rhoden	Angela		PDCP Mentor to Bethany Zavala - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Rhoden	Angela		PDCP Mentor to Kaylan Davis - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Rhoden	Angela		PDCP Mentor to Jacob Anderson - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Rhoden	Angela		PDCP Mentor to Forrest Elledge - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021

STIPEND LIST FOR APPROVAL ON MAY 3, 2021

LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
South	Susie		PDCP Mentor to Grace Marie Rhoden - 1st Year	\$1,000.00 Flat Rate / Funding Source: Federal	May 21, 2021
Thigpen	Kimber		PDCP Mentor to Lacey Hollingsworth - 2nd Year	\$500.00 Flat Rate / Funding Source: Federal	May 21, 2021
Waller	Janet		PDCP Mentor to Baleigh Thomas - 2nd Year	\$250.00 Flat Rate / Funding Source: Federal	May 21, 2021
West	April Kirsty		Annual Reading Stipend: 2020-2021 School Year	\$500.00 Flat Rate / Funding Source: Federal	July 31, 2020 - May 31, 2021

LEAVE LIST FOR APPROVAL ON MAY 3, 2021

LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Lawson	Amanda		97 Days	Personal Leave Without Pay - Medical	December 19, 2020 - May 31, 2021

ADJOURNMENT FROM MAY 3, 2021, SCHOOL BOARD MEETING

Since there was no further business to come before the Board, Artie Burnett made a motion to adjourn, seconded by Dean Griffis. The meeting adjourned via general consensus.

Paula T. Barton, Board Chairperson	Sherrie Raulerson, Superintendent of Schools

<p style="text-align: center;">MINUTES SCHOOL BOARD WORK SESSION (Open to the Public) Wednesday, May 5, 2021 - 10:00 a.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)</p>	
<p style="text-align: center;">SUPPLEMENTAL MINUTE BOOK #49 PAGE #19</p>	
<p>➤ 10:00 a.m. - Work Session on the New Kindergarten - Fifth Grade Elementary School.</p>	
<p>The Baker County School Board met on Wednesday, May 5, 2021, at 10:00 a.m. The purpose of this meeting was to hold an open work session on the new Baker County Elementary School. The following Board Members were present: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the work session. Greg Kelley with CRA Architects and Carson McCall with Perry-McCall Construction Inc. were present to provide an overview of the next steps regarding the new school and fielded questions from the Board. No official action was taken by the Board during the work session.</p>	
<p>Paula T. Barton, Board Chairperson</p>	<p>Sherrie Raulerson, Superintendent of Schools</p>

**GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL**

Board
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL *Computer Science Bonus Allocation 21A061*

TYPE OF GRANT

☒ New ☐ Continuation ☐ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON: *Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER: *(904) 259-0408*

AMOUNT REQUESTED: *\$1000*

SOURCE: ☐ Federal ☒ State ☒ Other: *Allocation of Funds*

LOCAL MATCHING FUNDS REQUESTED:

☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ _____
☐ In-Kind Amount \$ _____

LIST SPECIFIC IN-KIND CONTRIBUTIONS
N/A

PROJECT DESCRIPTION
(If additional space is needed, attachments may be used)
Baker County Schools will use funds from this grant to supply eligible teachers who teach an approved computer science course with a \$500 bonus.

HOW WILL FUNDS BE USED
(If additional space is needed, attachments may be used)
Baker County Schools will use funds from this grant to supply eligible teachers who teach an approved computer science course with a \$500 bonus. This is a Computer Science Allocation of Funds to Baker County School District to be used as BONUS.

SUBMITTED BY: *Carrie Dopson* **DATE:** *05/07/2021*

GRANT PROPOSAL SUMMARY REQUEST FOR BOARD APPROVAL

Board
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL

Title I, Part A: Improving the Academic Achievement of the Disadvantaged

TYPE OF GRANT:

☒ New ☐ Continuation ☐ Amendment ☒ Entitlement ☐ Competitive

CONTACT PERSON:

Traci Wheeler

CONTACT PHONE NUMBER:

904-259-6776

AMOUNT REQUESTED:

\$1,351,301.00

SOURCE:

☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ _____
☐ In-Kind Amount \$ _____

LIST SPECIFIC IN-KIND CONTRIBUTIONS**PROJECT DESCRIPTION**

(If additional space is needed, attachments may be used)

Title I, Part A addresses the academic achievement of economically-disadvantaged students. The purpose of this grant is to provide children with significant opportunity to receive a fair, equitable, and high-quality education and to close educational achievement gaps.

HOW WILL FUNDS BE USED

(If additional space is needed, attachments may be used)

These funds will be used to address increasing student academic outcomes.

SUBMITTED BY: *Traci Wheeler* DATE: *April 27, 2021*

GRANT PROPOSAL SUMMARY REQUEST FOR BOARD APPROVAL

Board
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL	<i>Elementary and Secondary School Emergency Relief (ESSER) Fund under the Coronavirus Aid, Relief, and Economic Security (CARES) Act</i>
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TYPE OF GRANT:

☐ New ☐ Continuation ☒ Amendment ☒ Entitlement ☐ Competitive

CONTACT PERSON:	<i>Traci Wheeler</i>
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CONTACT PHONE NUMBER:	<i>904-259-6776</i>
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AMOUNT REQUESTED:	<i>\$1,010,757.13</i>
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SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:

☒ No

☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ _____
☐ In-Kind Amount \$ _____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

PROJECT DESCRIPTION <i>(If additional space is needed, attachments may be used)</i>
<i>The ESSER fund under the CARES Act addresses the impact the Novel Coronavirus Disease 2019 ("COVID-19") has had, and continues to have, on elementary and secondary schools. These funds are to be used to provide educational services while schools were closed and after the return to normal operations.</i>

HOW WILL FUNDS BE USED <i>(If additional space is needed, attachments may be used)</i>
<i>This amendment is for the purpose of providing a 2021 summer school program for K-12 students with significant academic need, covering FMLA for employees on leave due to COVID-19, hiring substitutes for employees on leave due to COVID-19, and funding the virtual teaching incentive for teachers providing synchronous virtual instruction during the 2020-2021 school year. Funds in the amount of \$477,524.36 will be devoted to these purposes.</i>

SUBMITTED BY: Traci Wheeler DATE: April 27, 2021

✓

Baker School District Transportation Department

544 Baker Bus Drive
Macclenny, Florida
32063

Phone (904) 259-2444

Fax (904) 259-9173

April 30, 2021

Mrs. Sherrie Raulerson
Superintendent of Schools
Baker County School District
370 South Blvd. East
Macclenny, Florida 32063

Dear Mrs. Raulerson:

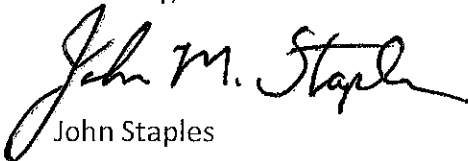
I would like to request the School Board approval to dispose of 50 GPS units that have previously been installed on Baker County School District school busses.

The contract for these GPS units has expired. These deactivated units are outdated and no longer functional or supported by the company, Synovia, that installed them years ago.

Upon approval of this request, these units will be disposed of in a proper manner.

Should you have any questions concerning this request, please feel free to contact me at your convenience.

Sincerely,



John Staples

Director of Transportation



Career and Adult Education ✓

Baker County School District

418 South 8th Street, Macclenny, Florida 32063

Phone: (904) 259-0403 Fax: (904) 259-0378

April 23, 2021

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL. 32063

Dear Superintendent Raulerson:

Respectfully, please seek school board approval of the attached Dual Enrollment Articulation Agreement between Florida Gateway College and the Baker County School District for the 2021-2022 School Year. The agreement will be in effect from July 1, 2021 to June 30, 2022 and may be renewed annually upon mutual written consent of both parties.

Sincerely,

Carrie Dopson
Director, Career and Adult Education

CD/ab
Attachments



**FLORIDA GATEWAY COLLEGE
AND
BAKER COUNTY SCHOOL DISTRICT**

**2021 – 2022
DUAL ENROLLMENT ARTICULATION AGREEMENT**

SECTION I

WHEREAS, Florida Gateway College, hereafter referred to as the **College**, and the Baker County School District, hereafter referred to as the **School Board**, subscribe to the educational philosophy and policy that each individual student should have the maximum opportunity to enhance his/her learning opportunities in courses suited to his/her educational, career, and personal needs, and

WHEREAS, Chapters 1007.27 and 1007.271, Florida Statutes (2020), specifies that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, and §§ 1001.64 – 1001.65, F. S., specify that dual enrollment articulation agreements shall be executed between college boards of trustees and district school boards within each college district, and shall establish an articulation committee, and

WHEREAS, the **College** and the **School Board** desire to implement the above statutes by creating opportunities for high school students to pursue college-level instruction, through an articulated acceleration program.

NOW THEREFORE, in consideration of the mutual promises stated herein, the parties agree to cooperate in the establishment, maintenance, and implementation of a Dual Enrollment Program (the **Program**) between the **College** and the respective **School Board**. In implementing this Program, the parties agree to these general principles:

A. COURSE PROGRAM OFFERINGS

1. Articulation acceleration mechanisms shall include, but not be limited to, Academic Dual Enrollment, Career Dual Enrollment, Academic and Career Early Admissions, Advanced Placement, Credit by Examination, the International Baccalaureate Program, and Career Pathways.
 - a. **Academic Dual Enrollment:** Students in grades 6 – 12 who qualify are earning high school credit toward a high school diploma and college credit toward an associate or baccalaureate degree. Students may be part-time or full-time. The following are ineligible to be counted as Dual Enrollment:

- 1.) career preparatory instruction;
- 2.) college preparatory instruction;
- 3.) other forms of pre-college instruction;
- 4.) physical education and recreation students who focus on physical execution of skill rather than the intellectual attributes of the activity; and
- 5.) courses not creditable toward a high school diploma.

Unless the student has successfully completed the entry level examination required by § 1008.30, F. S., the student will be ineligible for enrollment in college credit mathematics or English courses, or any courses for which college credit English, reading or math is a prerequisite.

- b. **Career Dual Enrollment:** Students in grades 6 – 12 qualify who are seeking a degree and industry certification through a career education program or course. The student is also earning industry certifications adopted pursuant to §1008.44, F. S., which count toward the high school diploma. Students may be part-time or full-time in Career Dual Enrollment.
- c. **Early Admissions:** This is a form of dual enrollment permitting high school students to enroll in college or career courses on a full-time basis. Students who qualify will earn both high school and college/career credits for courses completed. Participation in the **Career Early Admission** program shall be limited to students who have a minimum of four (4) semesters of full-time secondary enrollment, including studies undertaken in the ninth grade.
- d. **Credit by Examination:** Students will be eligible for college credit based on the receipt of a specified minimum score on a nationally standardized general or subject area examination.
- e. **The International Baccalaureate Program:** Secondary students will be eligible who are enrolled in a program of studies offered through the International Baccalaureate Office at their high school. College credit will be awarded as determined by the **School Board** and the **College** Board of Trustees.
- f. **Career Pathways Program:** Secondary students in grades 9-12 are eligible to participate in the Career Pathways Program. The promotion of the program and the revision of Career Pathways Articulation Agreements is a collaborative effort between all the consortium partners. Guidance counselors register students in an articulated, sequential program of study (including a technical component), which leads to continued study at the postsecondary level. Career Pathways programs consist of four years of high-level academic and technical courses at the high school level, articulated (or connected) with continued high-tech training in college, often resulting in an industry level certification. Students prepare for postsecondary training by following a program of study as outlined in the Career Pathways Articulation Agreements between the **School Board** and the **College**. Per the Gold Standard Career Pathways Articulation Agreements of Industry Certification to AS Degree in 2021 - 2022, high school students successfully completing the high school portion of the Career Pathways Program can earn college credits which may be used in a

declared AS Program of Study through Industry Certification or "credit by examination." They may also receive preferential admission to selective college programs. After a student meets all criteria outlined in the Career Pathways Articulation Agreement, including successful completion of 12 hours of regular college credit (not including prep courses), he/she can request that the credit be added to their college transcript by completing the Request for Career Pathways Credit form and returning it to the Director of Dual Enrollment and Career Services. Please refer to the Florida Department of Education web site for more information. The **College** Director of Dual Enrollment and Career Services is the coordinator of the Career Pathways Articulation Agreements.

2. In mutual consideration thereof, both parties to the agreement contained herein agree to the following conditions:
 - a. The **College** shall offer college level courses that meet the requirements of §§ 1007.27 and 1007.271, F. S., with the exclusion of physical education and recreation courses, where sufficient high school facilities exist and are made available.
 - b. The **College** shall award credit for student completion of a Dual Enrollment and Advanced Placement course based on the stated preference of the student, as either Dual Enrollment or Advanced Placement credit. No student shall claim double credit based on the completion of a single joint Dual Enrollment and Advanced Placement course.
 - c. Courses offered for dual credit will be determined by mutual agreement between the **College** and the **School Board** and displayed in this agreement.
 - d. Special request courses and the addition of classes offered for each academic year shall be designated in a letter(s) of understanding between the **School Board**, the district **Superintendent** of Schools and the **College** President. The classes will be scheduled whenever possible to assure maximum publicity prior to fall and spring registration.
 - e. The **College** courses are complementary to the high school curriculum, and no unnecessary duplication will occur.
 - f. The **School Board** shall be responsible for incorporating all Dual Enrollment courses within the District "Student Progression Plan."
 - g. Dual Enrollment courses will utilize the common course designation and numbering system approved by the Florida Department of Education (DOE).
 - h. The **College** shall determine course content in accordance with the Southern Association of Colleges and Schools Commission on Colleges (**SACSCOC**) criteria and select instructional materials. The high school will use course syllabi provided by the **College** for all Dual Enrollment courses.

While appropriate for college-level discussions study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object to for minors. Courses will not be modified to accommodate variations in student age and/or maturity.

- i. Parties to this agreement will certify in writing that courses operated under this agreement will, when successfully completed, be accepted toward high school graduation on the basis that three college credits will equal one-half high school credit, except those designated otherwise by the Articulation Coordinating Committee of the Florida Department of Education and awarded college credits, none of which shall be remedial, preparatory or developmental. The **High School** is responsible to review high school progression and may need to submit documentation to the **College** upon request.
- j. Unless prohibited by statute or rule, nothing in this agreement shall prevent students in the districts from enrolling in regular college credit or career certificate classes, which do not carry high school credit, conducted by the **College**. Students in this category shall file regular college admissions applications and shall be responsible for their own tuition, books, and other expenses as a standard student.
- k. Pursuant to §1007.271, F.S., Dual Enrollment students may enroll in courses offered by the **College** during school hours, after school hours, and during the summer terms unless prohibited by **School Board** policy. Dual enrollment courses may be available online, on the high school campus, on the college campus, or at the college centers.
- l. The **College** shall designate the Director of Dual Enrollment and Career Services to coordinate the Dual Enrollment Program. The Director, in conjunction with the high school counselor, will ensure that each student will make a selection of courses to meet degree requirements, including approved program prerequisite courses. This effort is to improve articulation and minimize excess credit hours. In addition, pursuant to §1007.23, F.S., a dual enrollment student entering college in 2013 – 2014 and thereafter, seeking an associate of arts degree, will indicate a baccalaureate degree program offered by their institution of interest by the time they have earned 30 semester hours. It is the student's responsibility to be informed of the prerequisites for the baccalaureate degree program offered by their institution of interest.

NOTE: Section 1001.7065, F. S., allows that a preeminent university may require its incoming first-time-in college students to take a 9-credit to 12-credit set of courses specifically determined by the state university. The state university may require that they be taken at the specific state university involved and that credit for any such required courses cannot be fulfilled through any acceleration, transfer, or other similar mechanism.

- m. The **College** will provide electronic student transcripts at the end of each term to the respective high school guidance counselors to aid in determining continued student eligibility.
- n. The **College** will provide a transcript with a letter grade. Letter grades awarded by the **College** at the end of each semester are: A, B, C, D, F, I, or W. Any letter grade below a "C" will not count as credit toward satisfaction of the Gordon Rule graduation requirement and the requirement in Rule 6A-10.030; however,

all grades are calculated in a student's GPA and will appear on the college transcript.

Any student earning a D or F in a course will:

- *Repeat the failed course and only the failed course the next term*

OR

- *Need to sit out the next term and be required to repeat the course the following eligible term along with any other program related course work*

Any student earning a W in a course will:

- *Only take one course the next term*

OR

- *Need to sit out the next term and then return the following eligible term and resume with any program related course work*

All grades, including "W" for withdrawal, count as course attempts and become part of the student's college transcript; they may affect subsequent postsecondary admission. ***If the student receives a second 'D', 'F' or 'W' in any course, Dual Enrollment eligibility will end. If a student makes the two in one term, eligibility for Dual Enrollment will end.*** No late withdrawals will be accepted if they were not received in the Dual Enrollment office by the deadline stated in the Approved DE Academic Calendar, posted by the **College**.

- o. Section 1007.271(18), F.S., states that "school districts and Florida College System institutions must weigh dual enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation or weighting systems that discriminate against dual enrollment courses are prohibited."

This provision relating to GPA weighting includes all dual enrollment courses, including career education courses. In addition, there should be no differentiation between the weighting of 1000 and 2000 level courses or courses that do not appear on the *Dual Enrollment Course—High School Subject Area Equivalency List*.

- p. Students taking Dual Enrollment classes taught by **College** faculty are required to follow the **College** Code of Academic Ethics and Code of Conduct outlined in the current electronic *FGC Student Handbook*.
- q. The **College** and high school will schedule an information and orientation session to inform students and parents about opportunities to participate in the Dual Enrollment Program. At least two weeks prior, the **College** and high school will collaborate in formulating the agenda for this information session.

B. STUDENT ELIGIBILITY CRITERIA

1. The **School Board** shall identify the students qualified for participation in the Dual Enrollment Program. Students must demonstrate academic capabilities to pursue college level instruction.

2. In order to be eligible for participation in the Dual Enrollment Program, a student must:
 - a. be in grades 6 – 12;
 - b. no student will be eligible to enroll into classes through the Dual Enrollment Program beyond their 19th birthday;
 - c. have a minimum ACT/SAT/PERT/TABE test score as established by the **College**. As specified in Section 1008.30, Florida Statutes, students who do not achieve the minimum test score in basic computation (math) and communication (English and reading) skills areas cannot take college credit courses in mathematics and English respectively or any courses for which college credit English, reading or math is a prerequisite. **Eligible test scores for all three (3) sections are required to participate in Dual Enrollment.**
 - d. meet with the high school guidance counselor or **Board** designee, complete the Dual Enrollment/Early College Application for Admission form, and be approved to enroll by the Director of Dual Enrollment and Career Services. Dates will be posted at High Schools and in the Approved DE Academic Calendar, posted by the **College**. Application forms must be approved prior to the published college deadlines.
 - e. complete Dual Enrollment/Early College registrations by the end of the Add/Drop period for each term as listed in the Approved DE Academic Calendar published by the **College**

 The **College** will consider a request from the guidance counselors for dropping a course after the first week of classes. This will be done on a case-by-case basis and must be approved by the appropriate **College** vice president. If approved, the result will be a drop for the student, not a withdrawal.
 - f. comply with the requirements specified in the County School District's "Student Progression Plan"
3. For the Associate in Arts (A.A.) Degree Program the student must:
 - a. have a minimum of 3.0 unweighted GPA based on the 4.0 scale,
 or
 be recommended by the high school principal or designee, based upon evidence of the outstanding interests and aptitudes of the student, and with the concurrence of the **College**
 - b. register only for required or elective courses in the A.A. Degree Program
4. For the Associate in Science (A.S.) Degree and College Credit Certificate (C.C.C.) programs the student must:
 - a. have a minimum of 3.0 unweighted GPA based on a 4.0 scale,
 or
 be recommended by the high school principal or designee, based upon evidence of the outstanding interests and aptitudes of the student, and concurrence of the **College**

- b. meet all program entrance requirements as stated in the **College** catalog
 - c. register only for courses in the A.S. degree program or electives approved by the **College** division administrator of the A.S. degree program to which the Dual Enrollment student has been admitted
- 5. For Technical Certificate Programs and Applied Technology Diplomas (A.T.D.) the student must:
 - a. have a minimum 2.0 unweighted GPA based on a 4.0 scale
or
be recommended by the high school principal or designee, based upon evidence of the outstanding interests and aptitudes of the student, and with the concurrence of the **College**
 - b. meet all specific program entrance requirements as stated in the **College** catalog
- 6. For Bachelor Degree Programs:
 - a. have successfully completed the associate's degree prior to admission into the Bachelor program
 - b. No bachelor level courses can be taken prior to admission into the program. Exceptions to the above paragraphs 2, 3, 4, and 5 will be subject to careful examination of student qualifications by the high school counselor, principal, the appropriate **College** division administrator, and Director of Dual Enrollment and Career Services.
- 7. The high school principal or designee will certify students eligible for Dual Enrollment. If students drop below a 2.0 cumulative **College** GPA, it is at the discretion of the guidance counselor/designee to allow them one semester to achieve at least a 2.0 cumulative **College** GPA to maintain eligibility in the Dual Enrollment Program.
- 8. Students will be considered high school students for the purpose of student activities and student body privileges.
- 9. Dual Enrolled students may be issued a college I.D. and afforded all the privileges thereof.
- 10. If a student leaves your DE program/school, notify the DE office in writing as soon as possible as the student account will need to be changed. Written notification will be required to have the student continue in the DE program.

C. CALENDAR

- 1. The **College** shall select and schedule classes eligible for Dual Enrollment using the **College** calendar for classes taught outside the regular school hours.
- 2. During regular public school hours the **School Board** shall, with the concurrence of the **College**, select and schedule Dual Enrollment classes taught on the high school campus

using the public school class and bell schedule and the **College** calendar.

3. The **School Board** and the **College** shall make reasonable efforts to avoid conflicts in scheduling.
4. The **College** agrees to conduct, if possible, Dual Enrollment courses at the high school, using the school class and bell schedule and the **College** calendar.
5. All logistical and scheduling information regarding Dual Enrollment courses taught by high school teachers at the high school must be provided to the **College** Director of Dual Enrollment and Career Services by the admissions application deadline in the Approved DE Academic Calendar posted by the **College**. Special circumstances will be determined by the appropriate academic vice president. A representative from each high school should contact the **College** with credentialed instructor name(s) and the course(s) each instructor will be teaching, as well as the specific days/times the course(s) will be taught.

D. DUAL ENROLLMENT FACULTY

1. The staff will be selected on approval of the **College** and the high school principals from teachers employed at the high school or the **College**, who have filed college transcripts and applications with the **College**, and who meet the degree and certification requirements of the **College**, and pursuant to SACSCOC. These criteria apply to all faculty teaching postsecondary courses regardless of the physical location of the course being taught. The postsecondary institution awarding the credit shall ensure faculty teaching Dual Enrollment courses meet these qualifications. Preference will be given high school faculty as adjunct teachers for Dual Enrollment courses.
2. The **College** shall approve Dual Enrollment faculty and will provide them with a copy of the current faculty handbook. Faculty shall adhere to the professional guidelines, rules, and expectations therein. Faculty will also be provided with a current student handbook detailing information that includes, but is not limited to, add/drop and withdrawal policies, student code of conduct, grading policies, and critical dates. Dual Enrollment faculty shall verify that every student sitting in their college course is listed on their course section roster no later than the second week of each semester. The course section rosters must be signed by Dual Enrollment instructors and then faxed, emailed, or mailed to the **College** by the due date. Verbal confirmation or email confirmation will not be accepted. No student shall be permitted to remain in a college class in which they are not enrolled. Faculty must adhere to the guidelines, rules, and expectations therein that apply to faculty.
3. The High Schools will notify the Director of Dual Enrollment and Career Services of courses they will be offering on their campus for Dual Enrollment students. The course name/days/times will be emailed and the **College** will build the section. The course syllabus will be emailed to the Director of Dual Enrollment and Career Services which shall include the course calendar identifying assignments, test dates and grading scale.

4. The **College** shall conduct an administrative evaluation of all faculty teaching Dual Enrollment students. This evaluation will be conducted by the appropriate vice president or designee.
5. The **College** shall also conduct student evaluations of Dual Enrollment faculty. This evaluation will be coordinated by the appropriate vice president or designee.
6. At the end of the term, textbooks will be collected according to **School Board** policy, and Dual Enrollment faculty will submit signed final grade rolls as required to the appropriate instructional division or **College Enrollment Services** by the published deadline. The **College** will submit student transcripts to the respective high school guidance counselor.
7. The **College** will provide all faculty members a copy of course plans and objectives for the college course they are teaching. In addition, faculty shall be provided with information on additional requirement relating to Rule 6A-10.030, F.A.C., if applicable. All course objectives and identified competencies must be included in the course plan and covered per the syllabus during the term.

Faculty members will be required to submit a course syllabus which will be reviewed by the College prior to the start of each term. Content of the syllabus must meet the same criteria as required for all college courses offered by the College. The syllabus will be kept on file at the College. Each faculty member should also submit a faculty schedule which will include the days and times the college course(s) will be taught, as well as the faculty member's designated office hours.

8. The following curriculum standards for course content, syllabi, exams, and grades shall apply to college credit Dual Enrollment:
 - a. Dual Enrollment classes taught on the high school campus must meet all competencies expected and outlined in the postsecondary course plan. To ensure equivalent rigor with on-campus courses, the **College** shall be responsible for developing and providing a comprehensive end-of-course assessment or a series of expected learning outcomes in accordance with **SACSCOC**. Assessments shall be provided to the high school campus in a timely manner to ensure availability prior to scheduled administration dates.
 - b. Textbooks and instructional materials used in Dual Enrollment courses must be comparable with those used with other postsecondary courses at postsecondary institutions with the same course prefix and number. The **College** will advise the **School Board** of instructional material requirements as soon as it becomes available, but no later than one term prior to a course being offered.
 - c. Course requirements such as tests, papers, or other assignments for Dual Enrollment students must be at the same level of rigor or depth as those for non-Dual Enrollment postsecondary students. All faculty teaching Dual Enrollment courses must observe the **College** procedures and deadlines for submission of grades in the appropriate format. All faculty members will be advised of the **College**-wide grading guidelines prior to teaching a Dual Enrollment course.

- d. The **School Board** will ensure there are minimal interruptions of instructional time. A student shall lose eligibility to participate in the Dual Enrollment Program if a student is being disruptive to the learning process, such that the progress of other students and the efficient administration of the course are hindered. Dual Enrollment courses may not be combined with other high school courses, except in accordance with Section 1007.272, Florida Statutes.

E. COST

1. A student who is enrolled in a dual enrollment or early admission program through a public postsecondary institution or state university is exempt from the payment of tuition and fees, pursuant to §1009.25, F.S. The fee exemption includes application, registration, tuition, and laboratory fees for courses taken through dual enrollment.
2. For dual enrollment courses offered on a public postsecondary institution campus, the **School Board** pays the standard rate of tuition per credit hour from the Florida Education Finance Program (FEFP). Currently, the standard rate of tuition at a public postsecondary institution is **\$71.98** per credit hour. This cost is associated with dual enrollment students taking classes on the **College** campus and/or taking online classes through the **College**.
3. For dual enrollment courses offered on the high school campus by college faculty, the **School Board** must reimburse the **College** for costs associated with the proportion of salary and benefits to provide instruction. When dual enrollment courses are provided on the high school campus by a high school teacher, the **School Board** is not responsible for payment to the **College**.
4. For dual enrollment students enrolled in programs leading to a career certificate or applied technology diploma, the standard rate of tuition currently is **\$2.33** per contact clock hour.
5. The **School Board** will only pay the standard rate of tuition from funds provided in the Florida Education Finance Program to the **College** during fall and spring terms. The **School Board** does not pay the **College** the standard rate of tuition during the summer terms, as FEFP funds are not provided to the **School Board** during the summer. This does not preclude the **College** from offering dual enrollment courses during the summer terms. **Beginning Summer 2021, summer enrollment for Dual Enrollment students will be limited to 2 courses.**
6. The Board of Trustees at the **College** shall establish, publish, collect, and budget student fees, and shall establish dates for paying fees. The dates shall be not later than the last day of the drop and add periods established by the Board. When the **College** has a written promise of payment from business, industry, government unit, nonprofit organization, or civic organization, fees may be deferred as determined by the **College** Board of Trustees.
7. Various sponsors and agencies agree in writing to pay for a student's tuition, fees, books, and/or supplies. These agreements take the form of letters, purchase orders, memos of understandings, formal contracts and/or authorization documents which stipulate the education expense that the agency or sponsor will pay.

8. Students with funding for tuition and fees from sponsoring agencies or organizations must have a written authorization (verbal agreements are unacceptable) from the agency on file with the business office before the student's tuition and fees may be incurred. Once the authorization is on file, tuition, fees and book costs of the student will automatically be applied to the sponsor's account and an invoice generated to the sponsor for payment.
9. Charges for tuition, fees, books and supplies may be deferred and held in accounts receivable from the last day of any registration period up to sixty (60) days but not beyond the end of the class for those students for whom the **College** has received a written authorization for payment from a business, industry, governmental unit, non-profit organization, or civic organization.
 - Faculty supplied by the **College** will be compensated directly by the **College** in accordance with the appropriate college salary schedule.
 - The **School Board** shall provide Dual Enrollment instructional materials, including electronic access codes for textbooks, at the start of classes each semester, and accounting for Dual Enrollment instructional materials shall be accomplished as follows:
 - a. All instructional materials purchased under the Dual Enrollment Program shall be administered as provided in § 1007.271, F.S.
 - b. Students shall return instructional materials at the end of each term as provided in **School Board** procedures.
 - c. Instructional materials will be stored according to **School Board** procedures, and shall be reissued to students during subsequent terms.
 - d. The sale of all instructional materials purchased under § 1007.271, F.S., will be in accordance with state guidelines for the disposal of such materials.
 - e. The proceeds from the sale of such instructional materials will be used to purchase instructional materials for public school students.
 - f. The selection of textbooks and instructional materials for college courses is the responsibility of the full-time **College** faculty. The faculty always seeks to adopt the most effective instructional materials, changing textbooks only to improve these materials. Faculty will have no control over publishers' edition changes and in such cases usually allow students to use the previous edition of the textbook.
 - g. Textbooks and associated electronic access codes must be purchased by the **School Board** each term. **College** textbook vouchers should not be used to purchase miscellaneous consumable materials or supplies for students. Aware of rising textbook costs, and noting that the average life of a textbook adoption presently approximates three years, the faculty will make every effort to continue to use adopted textbooks as long as they believe them to be the best available. A

Textbook Approval Form has been adopted so a department and/or instructor can request a change in textbook, which the **College** Textbook Committee will review to approve or disapprove. However, the **College** does not guarantee that an adopted textbook will remain in service for a stated period of years.

- h. Any other financial consideration shall be as required by current state law or as amended as such.

F. ENROLLMENT PROCEDURES

1. The Director of Enrollment Management and Director of Dual Enrollment and Career Services shall coordinate the admission of Dual Enrollment students.
2. The **College** will provide academic advisement services regarding the **College's** educational programs to students participating in the Program.
3. All students must complete a **College** Dual Enrollment/Early College Application for Admission form by the dates listed above in Students Eligibility Criteria, B2(d).
4. All students must complete their registrations, with guidance counselor approval, for each term through their MyFGC accounts no later than the published dates in the **College** Academic Calendar.
5. Approval and acceptance of the Dual Enrollment registration by the high school representative will constitute recertification of the student's Dual Enrollment eligibility.
6. Students seeking academic modifications due to a disability are required to register with the Accessibility Services Office (ASO). They should make an appointment to meet with the **College** Director of Testing and Accessibility Services and provide recent, relevant and comprehensive documentation from an appropriate health care provider or professional. While an Individualized Educational Plan (IEP) may be provided, the IEP and the 504 Plan are not generally considered adequate documentation, services may be provided to support accommodations received at the High School. The **College** and High School will work in cooperation to provide the appropriate services the student will need based on the delivery mode of the course (i.e., classroom, online, hybrid).
7. The **College** Dual Enrollment course report will be provided to the high schools for textbook review.
8. The student must complete all sections of entry-level examinations required per Section 1008.30, Florida Statutes and the **College**. Students must satisfy the college preparatory testing requirements of Rule 6A-10.0315, F.A.C., which is hereby incorporated by reference. Students, who have been identified as deficient in basic competencies in one of the areas of reading, writing, or mathematics, as determined by scores on a postsecondary readiness assessment, shall not be permitted to enroll in college credit courses in curriculum areas precluded by the deficiency. **Eligible test scores for all three (3) sections are required to participate in Dual Enrollment starting Fall 2020.**

9. Students making any schedule changes must have approval by the high school counselor and the **College** Director of Dual Enrollment and Career Services. The student must return any books for courses they are not registered in to the individual specified by **School Board** procedure. Note: If a student withdraws from high school courses in their school district, the high school counselor must also complete withdrawal paperwork for any college Dual Enrollment courses in which the student was enrolled. An exception to this could be made if a student requests to continue in the college course(s), and the student's new school district high school principal or his/her designee provides written permission to the **College**. *No student may withdraw from a course for any reason after the withdrawal deadline (determined by the Academic Calendar).*
10. Students who register for classes are responsible for their grades associated with those classes. Students who decide not to attend or wish to withdraw from a class are responsible for dropping or withdrawing from the class by the appropriate published date. Students who have been reported by their instructor as never attending during the first and second week of the add/drop period should be automatically dropped from their classes when course section rosters are returned to the **College** Enrollment Services Office by the third week of the semester. Therefore, since students may or may not be automatically dropped, it would be in the student's best interest to be responsible for initiating the withdrawal action. Notification of any dual enrollment student dropped by Enrollment Services Office will be sent to the Director of Dual Enrollment and Career Services, who will then notify the high school guidance counselor immediately. Any student not dropped or withdrawn from a course by the published date will remain officially registered and will be assigned an earned letter grade at the end of the semester.
11. Students will be permitted to use ACT or SAT scores for placement into college-level courses. Students who place into Pre-Calculus (MAC 1140) or higher through ACT or SAT scores are required by the **College** to complete the Math sub-test of the PERT (Postsecondary Education Readiness Test) for placement.
12. Dual Enrollment students shall be subject to all **College** policies and procedures that apply to other students. As with all students, official final high school transcripts must be on file with the **College** Enrollment Services Office prior to students being admitted as standard students. Summer A admission after the students last eligible term as DE will only be granted under certain special circumstances which will be reviewed by the Director of Dual Enrollment and Career Services. Students will need to complete a Standard Application, Residency Declaration form, and a letter from the High School stating the student will be graduating from High School will need to be brought to Enrollment Services to convert the student for Summer A. Enrollment for Summer A will be granted to those students that will be graduating with a degree after completion of the term. Students not completing a degree will be admitted for Summer B when their official High School transcripts have been received and reviewed.
13. Students must conform to all Dual Enrollment policies and procedures established by their high schools. All statutory requirements must be met prior to any student continuing in the program. SLS 1501 is a General Education social science course required for all

students earning an AA degree. This course must be taken within a student's first year in the Dual Enrollment Program.

14. Students are not permitted to enroll in independent study courses except for special circumstances. Special circumstances are to be determined by the appropriate **College** Vice-President.

G. INSERVICE

The **College** agrees to cooperate with the **School Board** in offering in-service that will be mutually beneficial to all concerned. This in-service may be conducted at either the **College** campus, District school campus, or other site mutually agreed upon.

H. TRANSPORTATION

The student shall be responsible for providing transportation if the Dual Enrollment instruction is conducted at a facility other than the high school campus.

Dual Enrollment Program Code of Academic Ethics

The faculty of FGC is committed to a policy of honesty in academic work. Conduct which may be subject to administrative and/or disciplinary penalties, up to and including suspension or expulsion, includes:

1. **Dishonesty** is cheating of any kind with respect to examinations, course assignments, or illegal possession of examination papers. If you help another student cheat, you will be subject to the same penalties as the student who is assisted.
2. **Plagiarism** is the deliberate use and appropriation of another's work without identifying the source and then passing off such work as your own. If you fail to give full credit for ideas or materials taken from another, you have plagiarized.

In case of dishonesty or plagiarism: The instructor will take academic action consistent with **College** policy that may result in loss of credit for a specific course and removal from the Dual Enrollment Program. The student will be required to meet with the Associate Dean for review.

Dual Enrollment Program Code of Conduct

1. Attendance at FGC is a privilege, and to maintain the college ideals of scholarship and character development, the right is reserved to withdraw any student at any time for any reason deemed sufficient, and the student concedes this right to the college.
2. Each registered student assumes the responsibility to become familiar with and to abide by the general regulations and rules of conduct of the college.
 - Disruptive behaviors, if they take place on our campus or at our off-campus college centers, may lead to suspension or dismissal from the college.
 - Any of the following violations may constitute a form of disruptive behavior:
 - Cheating in any form
 - Deliberate interference with the rights of others
 - Behavior that intentionally acts to impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college. This applies to acts conducted at our college campus or any off-campus college center.

SECTION II

DUTIES OF THE ARTICULATION COMMITTEE

1. The Articulation Committee will be composed of school district administrators and guidance counselors representing the five county district area, **College** administrators, and the **College** Director of Dual Enrollment and Career Services.
2. The Articulation Committee shall meet at least twice a year.
3. The committee shall prepare the Dual Enrollment Articulation Agreement.
4. The committee shall develop mechanisms and strategies for reducing the incidence of postsecondary remediation in math, reading, and writing for first-time enrolled recent high school graduates based upon the findings in the Postsecondary Readiness for College Report produced pursuant to § 1008.37, F.S.
5. The committee annually shall analyze and assess the effectiveness of the mechanisms toward meeting the goal of reducing postsecondary remediation needs.
6. The Committee shall annually present to the **College** Board of Trustees and to the District **School Board** the results of this assessment via the Vice President.

(See Appendix Three for 2021 - 2022 plan of strategies and mechanisms for reducing the incidence of postsecondary remediation in math, reading, and writing for first time enrolled recent high school graduates.)

SECTION III

INITIATION OF COURSES

It is agreed that neither the **College** Board of Trustees nor the District **School Board** shall initiate a program or course that is not part of a program, until such has been incorporated into this Dual Enrollment Articulation Agreement.

SECTION IV

ACCOUNTABILITY & ASSESSMENT

These provisions shall not prevent a **Board** assigned responsibility for one or more of these programs from developing joint programs or contracting for specific instructional services with another Board or agency, subject to review by the two local education agencies.

For each of these programs, all related enrollment projections, FTE reports, cost analyses, and other elements required for the allocation of funds shall be the sole responsibility of the assigned **Board** unless herein indicated.

The following accountability and assessment standards shall apply to college credit Dual Enrollment:

The **College** shall analyze student performance in Dual Enrollment to ensure the level of preparation and future success is comparable with non-Dual Enrollment students. Analyses and recommendations shall be shared and reviewed with the principal and **School Board**.

The **School Board** shall analyze course and instructor evaluations for Dual Enrollment courses on the high school campus. Analyses and recommendation shall be shared and reviewed by both the **College** and **School Board**.

Any course, discipline, college, or system-wide assessment that the **College** requires in non-Dual Enrollment sections of a course shall also be used in all Dual Enrollment sections of the course.

The **College** shall compare student performance, to include final grade and exam, of Dual Enrollment course offerings on the high school campuses and college campuses to ensure that results are comparable to non-Dual Enrollment sections. Results will be made available to the principal, local school district, the **College** president, and DOE.

SECTION V

Administration of the Florida Postsecondary Education Readiness Test to Public High School Students

Purpose of Agreement

The purpose of this Agreement is to establish specifications for a testing program for the purpose of supporting the high school students as allowed by the provisions of Rule 6A-10.0315, FAC, and Title: XLVIII, Chapter 1008.30 (3) FS K-20 Education Code, between the **College** and the **School Board**.

A. PURPOSE OF TESTING PROGRAM

The purpose of the testing program is to provide the high school students with information and materials designed to meet testing needs of the students in preparing them or to determine the need for remedial instruction prior to enrolling in postsecondary education courses, counseling concerning future college and career planning, and eligibility for Dual Enrollment and Gold Seal Scholarships.

Per State Board Rule 6A-10.0315, F.A.C., Florida high schools will administer the PERT. The **College** will provide TABE testing for the high school students at no cost to the student or the **School Board**. The **College** will continue to support this effort by on-line practice tests, learning modules, and e-books for test preparation.

For testing at the high school, the **School Board** will:

1. be responsible for informing students about the test administration
2. make any unusual test site accommodations for disabled students.

For testing at the **College** test center, the **School Board** will:

1. notify students requesting ADA accommodations for TABE testing to contact the Accessibility Services Office (386-754-4219) prior to making a testing appointment.
2. students should schedule testing through FGC Test Center webpage. Test dates for the current term can be found on the DE webpage.
3. provide documentation needed for testing in the **College** test center.
4. Provide Test Voucher from the Guidance Office

B. RETESTING

High school students who do not have the required scores on the ACT or SAT subtests to be placed in college-level courses need to contact their guidance office about taking the P.E.R.T. test and obtain a Test Voucher. If the student elects to take the TABE test at the **College**, they will be required to obtain a Test Voucher from the guidance office certifying they are eligible to test at the **College**. Students are permitted to test two times per term for eligibility.

P.E.R.T. records and test scores are considered confidential educational records under § 1002.221, F.S. The **College** shall accept the test scores from the Public High School transcript as an official record of scores and comply in maintaining confidentiality of these records

SECTION VI

EFFECTIVE DATE

This resolution and the policies and allocation of responsibility shall be effective upon being signed by the District **School Board**, the **Superintendent** and the **College** President, but shall be executed before registration for the fall term of the following school year. Additions and deletions may be made at any time upon the mutual agreement of the **College** President and the District **Superintendent**. Courses and programs are to be incorporated into the agreement before instruction begins.

This Agreement shall be valid for the 2021 - 2022 academic school year.

This agreement will be in effect from July 1, 2021 to June 30, 2022 and may be renewed annually upon mutual written consent of both parties.

IN WITNESS WHEREOF, the **School Board** of Baker County, the **Superintendent** of the Baker County School District, and the District Board of Trustees of the **College** have adopted this Agreement and caused it to be executed in accordance with §§1001.64-1001.65, F. S., Dual Enrollment Articulation Agreements.

Date

President, Florida Gateway College

Date

Chairperson, Baker County School Board

Date

Superintendent, Baker County School District

APPENDIX ONE

DUAL ENROLLMENT ADMISSIONS REQUIREMENTS

Florida Statute 1007.271(7) states:

Career Dual Enrollment shall be provided as a curricular option for secondary students to pursue in order to earn industry certifications adopted pursuant to §1008.44, F.S., which count as credits toward the high school diploma. Career Dual Enrollment shall be available for secondary students seeking a degree and industry certification through a career education program or course. More information can be found at Florida Department of Education, Career Dual Enrollment.

DUAL ENROLLMENT APPROVED COURSES

There are hundreds of rigorous courses available to students through dual enrollment. The *Dual Enrollment Course—High School Subject Area Equivalency List*, which is updated annually and approved by the Articulation Coordinating Committee (ACC) and the State Board of Education, is a tool that identifies dual enrollment courses guaranteed to satisfy specific high school graduation subject area requirements.

Additional dual enrollment courses that are not included on the *Dual Enrollment Course—High School Subject Area Equivalency List* may be offered. Any dual enrollment course not on the equivalency list must count, at a minimum, as an elective toward high school graduation. There is no explicit limitation in statute regarding the number of high school elective credits a student may earn through dual enrollment. However, the **School Board** is not prohibited from granting subject area credit for those courses not included on the list, if appropriate.

*Note: Current law allows for any course in the Statewide Course Numbering System, with the exception of developmental education, physical education skills, and recreation courses, to be offered as dual enrollment courses.

DUAL ENROLLMENT SCHEDULING OF COURSES

The **College** is continuing to be proactive in developing new courses. However, the availability of the **College** programs and course offerings are contingent upon student interest and demand.

DUAL ENROLLMENT APPROVED PROGRAMS

The DE Approved Programs of Study are:

Associate in Arts (A.A.): Freshman and sophomore years of a four-year bachelor degree comprised of general education and elective courses. Intended for students wishing to transfer to an upper division college.

Program	Credits	Program Code	Separate Program App
Associate in Arts, A.A.	60	AAGS	-

Health Sciences – Limited Access Programs: These areas of focus allow for application into a limited access health sciences program. Please check the catalog for specific program information.

Pre-requisites for the following AS programs may be completed within the DE program when declared as an AA student.	Credits	Program Code	Separate Program App
AA – Health Sciences / Emergency Medical Services A.S.	73	AAEM	Yes
AA – Health Sciences / LPN to RN Bridge Fast-Track A.S.	72	AAFD	Yes
AA – Health Sciences / LPN to RN Bridge Traditional A.S.	72	AATD	Yes
AA – Health Sciences / Physical Therapist Assistant A.S.	74	AAPT	Yes
AA – Health Sciences / Registered Nursing A.S.	72	AARN	Yes

Associate in Science (A.S.): Two-year degree designed for students to enter careers in business, health, technical, industrial or public service fields. Some A.S. programs also transfer to colleges and universities for further degree opportunities.

Program	Credits	Program Code	Separate Program App
Biotechnology A.S. (<i>partnership with SFC</i>)	42	BIOT	-
Business Administration A.S.	60	BAVM	-
Computer Information Technology A.S.	60	CITN	-
Computer Programming and Analysis A.S.	60	CPVM	-
Criminal Justice Technology A.S.	60	CRJL	-
Digital Media and Design A.S.	60	DMDA	-
Early Childhood Education A.S.	60	EECE	-
Environmental Science Technology A.S.	60	ENST	-
Health Information Technology A.S.	70	HIMT	-
Respiratory Care A.S. (<i>partnership with SFC</i>)	19	RCTT	-
Veterinary Technology A.S. (<i>partnership with SPC</i>)	22	VETT	-

Applied Technology Diploma (A.T.D.): Occupational training programs that lead to employment in a specific career fields and transfers to an A.S. degree.

Program	Credits	Program Code	Separate Program App
Medical Coder/Biller A.T.D.	37	MCDG	-

College Credit Certificate: Programs that are generally one year or less and designed for students wishing to quickly transition from education into work.

Program	Credits	Program Code	Separate Program App
Accounting Technology	28	ACGC	-
Business Management	25	SBMD	-
Child Care Center Management	12	CCCM	-
Computer Office Specialist with Programming	18	COSP	-
Computer Support Specialist with Programming	33	CSSP	-
Emergency Medical Technician – Basic	12	EMBD	Yes
Horticulture	18	HORT	-
Network Infrastructure	21	CSNI	-
Paramedic	42	PARD	Yes
Video Game Design	24	CGAC	-
Water Quality Technician	12	WQTC	-

Occupational Certificate: Clock hour programs that lead to professional licenses or certifications.

Program	Age Restriction	Credits	Program Code	Separate Program App	High School Required
Commercial Heating and Air Conditioning Tech	16	45	ACRV	-	-
Firefighter Minimum Standards	18	14.6	FIRF	Yes	Yes
Welding Technology	16	35	WTVC	-	-

APPENDIX TWO

DUAL ENROLLMENT ELIGIBLE TEST SCORES

Test Type	Reading	Writing	Math
PERT	106+	103+	114+
ACT	19+	17+	19+
SAT	24+	25+	24+

Note:

A student must pass ALL sections of a college placement test (reading, writing and math) to be eligible for the Dual Enrollment program.

TEST OF ADULT BASIC EDUCATION GRADE LEVEL REQUIREMENTS

The students in the following programs must be tested using the TABE and achieve these specified skills levels or be remediated until meeting the required grade level equivalents on retests. The required grade level equivalent on the TABE, which must be achieved for each certificate program, is as follows:

PROGRAM	CODE	Score Requirement			Level
		READ	MATH	LANG	
Air Conditioning & Heating Technology	ACRV	576	627	584	D
Welding Technology Basic Welding Technology Advanced	WTVC AWTC	576	596	584	D
Firefighter / EMT	FFEA	597	627	608	A

APPENDIX THREE

During the 2021 - 2022 school year, the five school districts and the College will:

- Schedule a fall and spring meeting of the Articulation Committee to revise the articulation agreement utilized by the **College** and the school districts.
- Expand the **College** "Career Days" activities for secondary school students on campus to include middle school as well as high school students.
- Use the **College** Testing Center to help students access the Test Center web page to download study guides for the PERT.
- Provide the teachers in the **College's** School District through the Education Preparation Institute with:
 - *Alternative certification
 - *Professional development for recertification or endorsements
 - *Hours towards specific certification or certification deemed necessary by State/School District

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

FGC will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. Students may obtain further assistance and information by calling the Director of Testing and Accessibility Services, at (386) 754-4215. The Accessibility Services Office is located in Building 007, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Sharon Best, Executive Director of Human Resources, 149 SE College Place, Lake City, FL 32025, and may be reached at (386) 754-4313.

FGC is an Equal Access/Equal Opportunity Institution.



Career and Adult Education

Baker County School District

418 South 8th Street, Macclenny, Florida 32063

Phone: (904) 259-0403 Fax: (904) 259-0378

April 29, 2021

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL. 32063

Dear Superintendent Raulerson:

Respectfully, please seek school board approval for The Dual Enrollment Articulation Agreement, including Addendum "A", between the Baker County School District and the University of North Florida Board of Trustees for the school year 2021-2022. This agreement replaces any existing agreements between BCSD and the University dealing with dual enrollment and/or articulation matters.

Sincerely,

Carrie Dopson
Director, Career and Adult Education

CD/ab
Attachments

Dual Enrollment Articulation Agreement
Between Baker County School District and
The University of North Florida Board of Trustees

THIS AGREEMENT, hereinafter referred to as ("Agreement"), is entered into by and between Baker County School District, hereinafter referred to as ("BCSD") and The University of North Florida Board of Trustees, hereinafter referred to as (the "University").

WHEREAS, the Commissioner of Education has encouraged enhanced articulation agreements among public schools, community colleges, and universities and has provided comprehensive guidelines for such agreements in Section 1007.271 (21), Florida Statutes; and

WHEREAS, the University and the BCSD desire to enjoy a harmonious working relationship compelling enhanced articulation between the two entities thereby encouraging students to participate in an academically rigorous course of study and facilitating educational opportunities for students who are served by the two entities.

NOW, THEREFORE, BE IT RESOLVED that BCSD and the University agree to the following:

- A. **Ratification of articulation between University and BCSD.** The Agreement replaces any existing agreements between BCSD and University dealing with dual enrollment and/or articulation matters.
- B. **Parent and student notification process about student participation in the Dual Enrollment program.** BCSD shall inform all eligible secondary students and their parents of Dual Enrollment (as defined below) as an educational option and mechanism for acceleration, including eligibility criteria, and the process by which students exercise their option to participate in Dual Enrollment. This information shall be included annually in each high school's curriculum guide, programs of study, student progression plan, and/or course catalog. University shall work with University's Dual Enrollment high school liaisons to provide information for their curriculum guides/progression plans/course catalogs.
- C. **Programs and courses available to students eligible for Dual Enrollment.** "Dual Enrollment" is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. A student who is enrolled in postsecondary instruction that is not creditable toward a high school diploma may not be classified as a dual enrollment student. s. 1007.271 (1), F.S.

Course Offerings: Dual Enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The *Dual Enrollment Course -- High School Subject Area*

Equivalency List (<http://www.fldoe.org/core/fileparse.php/7744/urlt/ACCAgenda-Feb2021-AppA.pdf>) states the relationship between high school and college course subject areas and dictates the awarding of credit for said classes. All courses in the Statewide Course Numbering System, with the exception of remedial courses and physical education skills courses, can be used for Dual Enrollment credit and count toward high school graduation, including electives. Physical education, college preparatory, and non-credit courses in addition to courses within selected limited access programs are excluded from this agreement, as are courses with activities that presume an adult-level of maturity and personal responsibility such as study abroad. Neither traditional high school nor dual-enrolled high school students may be permitted to pay to take any college courses, including physical education or college preparatory classes.

D. Process for students and their parents to elect to participate in the Dual Enrollment program. *Application procedure:* To participate in the University/ BCSD Dual Enrollment program eligible high school students will be required to first meet with their high school's guidance counselor or school liaison to receive the Dual Enrollment Admission Form. The completed Dual Enrollment Admission Form and the copy of official test scores must be submitted, with all necessary signatures, to the student's high school Dual Enrollment contact as soon as possible, but no later than 30 days before the start of the intended semester. The high school guidance counselor will confirm that the student has the appropriate class standing, CPT, P.E.R.T., ACT, or SAT test scores, and GPA to be eligible for Dual Enrollment prior to forwarding the application to the University. A complete application package is due to the University no later than 2 weeks before the beginning of the Fall term at the University. Application and registration deadlines will be strictly enforced.

Withdrawing from a Course: In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all course withdrawal requests with their high school guidance counselor. The high school guidance counselor will then submit the necessary paperwork on the student's behalf to the University's Dual Enrollment Office for processing. All withdrawals must be completed by the University's withdrawal deadline. Dual Enrollment students who earn a "W" by withdrawing from a course will be subject to dismissal from the Dual Enrollment program. Withdrawal deadlines will be strictly enforced.

Weighting of Dual Enrollment: BCSD and UNF will "weigh" Dual Enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated" (Section 1007.271, F.S.). UNF will weight accordingly for admissions purposes as well.

Grade Forgiveness: Students may not repeat Dual Enrollment courses that they earned a grade of "W", "D", or "F". All grades including "W" for withdrawal will become part of the student's permanent record.

E. Student eligibility requirements for participation in the Dual Enrollment program.

Students eligible for Dual Enrollment must have completed the sixth (6th) grade, have a 3.0 unweighted high school GPA, and have SAT, ACT, or CPT scores that meet state mandated minimums as follows:

CPT: 83 Reading comprehension, 83 sentence skills, and 72 Elementary Algebra

SAT: 460 Verbal and 460 Math

ACT: 18 English, 19 Math, and 19 Reading

PERT: 114 Math, 106 Reading, and 103 Writing

Continued Eligibility: To maintain eligibility for continued enrollment in college credit Dual Enrollment courses, students must maintain a 3.0 unweighted high school grade point average and a 2.0 college grade point average and must have continued approval by the BCSD Dual Enrollment Liaison or designee. Students who meet initial and subsequent eligibility criteria may become ineligible to participate in the dual enrollment program if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered. Additional requirements included in the agreement may not arbitrarily prohibit students who have demonstrated the ability to master advanced courses from participating in dual enrollment courses.

F. Delineation of high school credit earned for the passage of each Dual Enrollment course.

Course Credit: Students enrolled in Dual Enrollment courses shall earn both high school credit from the BCSD and college credit from the University if they meet the minimum requirements for satisfactory completion of such courses. Students who complete a three (3), or four (4) credit hour Dual Enrollment course at the University with a passing grade will earn at least one-half (1/2) elective credit towards the high school diploma and/or designated subject credit.

G. Process for informing students and their parents of college-level course expectations.

During the application process, BCSD will inform students of expectations including the fact that Dual Enrollment courses become part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA.

H. Policies for procedures for determining exceptions to the required grade point averages on an individual student basis. Section 1007.271(3), F.S. allows exceptions to the required GPA on an individual student basis if both parties agree. Students must submit a petition and letter that must be approved by the BCSD Dual Enrollment Liaison and University personnel. Student's coursework, college readiness, and other factors will be reviewed to determine if the student has the potential to be successful in the Dual Enrollment program. If a student is approved, the student will be placed on probationary status and may be limited in credit hours and course selection.

- I. Registration policies for Dual Enrollment courses.** After acceptance into the Dual Enrollment program, the student and high school Dual Enrollment contact will submit the requisite documents to the appropriate BCSD Dual Enrollment Liaison for final vetting before submitting to the Dual Enrollment Officer at the University. A complete application package for each student is due to the University no later than 2 weeks before the beginning of the Fall term per the University calendar. Application and registration deadlines will be strictly enforced.

Maximum Course Load: Dual Enrollment students may take a maximum of six (6) Dual Enrollment credit hours per term.

- J. Faculty expectations and exceptions thereof.** Faculty assigned to teach a University of North Florida Dual Enrollment course must meet the faculty credential requirements stipulated in the University of North Florida Faculty Employment policy (2.031OP) before being assigned as the instructor of record. The University will provide guidance on how to use the online portal, myWings, for timely submission of student grades.

Faculty evaluation: The appropriate UNF deans or their designee(s) will evaluate instruction and monitor student performance and student satisfaction in all Dual Enrollment classes using the same criteria for judging instructional quality as in effect in all classes offered at UNF.

- K. Student handbook expectations and exceptions thereof.** Dual Enrollment courses are college courses with comparable content and learning outcomes expected of all other college courses identified with the same statewide course prefixes and numbers without exception s.1007.271(6) F.S. The appropriate University Dean (or designee) and BCSD representatives will jointly craft and review a protocol for assessing and reporting the extent or degree of student learning on each of the individual learning outcomes/objectives. This protocol should distinguish between what students do in order to earn an overall grade and what students must achieve with respect to each individual learning outcome/objective in order to earn a certain score or rating on each learning outcome/objective.

Student Policies, Procedures, and Behavioral Expectations: Students enrolled in Dual Enrollment classes will be subject to the student policies and procedures of both BCSD and the University. Should a conflict be identified as a result of either institution's policies or procedures, BCSD and University will notify each other of any infractions and will jointly resolve the conflict while providing due process for students.

- L. Determination of student eligibility and monitoring of student performance.**

High School Guidance Services: The School Board's guidance staff will maintain oversight and monitoring responsibility to ensure the meeting of high school graduation requirements remains the first priority. In addition, each high school's Dual Enrollment contact will check the unweighted GPA of Dual Enrollment students to confirm GPA qualifications are met.

M. Student grades and records.

Student grades: Dual Enrollment instructors are expected to submit student grades via myWings by term deadlines posted on the UNF Academic Calendar.

Student Records: University and BCSD agree to share student data consistent with the restrictions imposed by state and federal laws and statutes. The purpose of this sharing will be to inform students of educational opportunities, monitor academic achievement, measure program effectiveness and facilitate on-going research. Each organization agrees to treat such shared student information as confidential and agrees not to release personally identifiable information to third parties, except as permitted by law.

N. Delineation of cost.

Full-Time equivalency funding: BCSD shall be eligible for the FTE funding in accordance with Florida law and rules. For dual enrollment courses offered on the University campus and online, the BCSD shall pay the standard tuition rate per credit hour from the Florida Education Finance Program (FEFP). BCSD will compensate BCSD personnel acting as dual enrollment adjunct faculty for University as part of their regular teaching load at the high school campus. BCSD will compensate University for the costs of University instructional personnel, per the current cost for part-time or full-time faculty instruction, who teach at the high school campus at BCSD request.

Add/Drop and Withdrawal Policy: Students may add or drop a course during the Add/Drop window denoted on University's Academic Calendar. BCSD will not be assessed tuition for students who drop a course during Add/Drop. After the conclusion of Add/Drop, students may withdraw from a course without academic penalty (a grade of "W") at any time prior to the point in the semester as published in the academic calendar. BCSD will be responsible for tuition for students who withdraw from a course after the conclusion of Add/Drop.

Student Fees: Any student enrolled in the Dual Enrollment program shall be exempt from the payment of textbook, registration, tuition, and laboratory fees.

Instructional Materials: In accordance with 1007.271 F.S., instructional materials, including digital integrated course materials, for dual enrollment courses shall be made available to public high school students free of charge. Payment for required textbooks for classes conducted on the high school campuses or at University will be through BCSD. All instructional materials, including tangible and digital, shall be the property of the governing board of the purchaser.

- O. Student transportation.** Students will be responsible for providing their own transportation to and from Dual Enrollment courses taken at the University. BCSD is responsible for providing transportation for students taking Dual Enrollment courses at the high school site in accordance with current transportation guidelines of BCSD.

- P. Independent Contractor.** The relationship of the parties hereunder shall be an independent contractor relationship, and not an agency, employment, joint venture or partnership relationship. Neither party shall have the power to bind the other party or contract in the name of the other party. All persons employed by a party in connection with this Agreement shall be considered employees of that party and shall in no way, either directly or indirectly, be considered employees or agents of the other party.
- Q. Non-Exclusivity.** This Agreement shall not prevent either party from developing joint programs or contracting for specific instructional services with any other entity or agency.
- R. Amendments and Modifications.** This agreement (i) contains the full and complete understanding between the parties hereto with respect to the subject matter hereof, (ii) supersedes all prior agreements and understandings whether written or oral pertaining thereto and (iii) cannot be modified or amended except by a written instrument signed by each party hereto.
- S. Term.** The Agreement shall be effective upon being signed by both parties and shall continue in full force until terminated, modified, or renewed. Pursuant to Section 1007.235(21), Florida Statutes, the parties shall cooperate to review this Agreement annually in the fall term. This Agreement may be terminated by either party without cause by giving 60 days written notice of termination, provided, however, that the Agreement shall remain in effect as to courses students are then taking for the duration of the courses then in progress. Any provisions of this Agreement found by a court of competent jurisdiction to be void or unenforceable shall not affect the validity or enforceability of any other provisions hereof. Both parties agree to review / revise the agreement if impacted or altered by enacted legislative changes.
- T. Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Florida applicable to contracts entered into and to be fully performed therein, without reference to conflict of laws principles. In the event any suit, action or proceeding is brought by either party with respect to this Agreement, such action, suit or proceeding shall be brought in a Florida state court located in Duval County, Florida or in the United States District Court for the Middle District of Florida, Jacksonville Division, as the party bringing the suit, action or proceeding may elect and both parties hereby accept and submit to the exclusive jurisdiction of such courts for the purpose of any such action, suit or proceeding. In addition, both parties hereby irrevocably waive, to the fullest extent permitted by law, any objection that they may now or hereafter have to the laying of venue of any suit, action or proceeding arising out of this Agreement or any judgment entered by any court in respect of any part thereof brought in the State of Florida and hereby irrevocably waive any claim that any suit, action or proceedings brought in Duval County, Florida, has been brought in an inconvenient forum. Nothing contained in this Agreement shall be construed or interpreted as (1) denying to either party any remedy or defense available to such party under the laws of the State of Florida; (2) the consent of the State of Florida or its agencies and public bodies corporate to be sued; or (3) a waiver of sovereign immunity of the State of Florida beyond the waiver provided in Section 768.28, Florida Statutes.

IN WITNESS THEREOF, the Parties hereto have adopted this Agreement effective _____
2021.

BAKER COUNTY SCHOOL DISTRICT

Sherrie Raulerson, *Superintendent*
Baker County School District

Date: _____

Paula T. Barton, *Chairperson*
Baker County School Board

Date: _____

UNIVERSITY OF NORTH FLORIDA BOARD OF TRUSTEES

David Szymanski, PhD, *President*

Date: _____

Karen Patterson, PhD, *Provost*
and Vice President for Academic Affairs

Date: _____

Addendum A
to the Dual Enrollment Articulation Agreement
Between Baker County School District and
The University of North Florida Board of Trustees

1. **High School Virtual Teaching Academy:** Dual enrollment students may only enroll in those courses approved by the District and the College of Education and Human Services. The intent of this program is to create a pipeline for an increased number of teachers in northeast Florida, especially rural areas, by introducing high school students to the teaching profession.

As expressed in s. 1007.271 (1), F.S., "Dual Enrollment" is the enrollment of a student in a postsecondary course creditable toward high school completion. The school district asserts the courses articulated on this addendum are in compliance with s. 1007.271 (1), F.S.

The University provides instruction for the dual enrollment classes articulated in this addendum under the High School Virtual Teaching Academy program. The school district is not responsible for tuition payment for the classes articulated in this addendum only. Instructional materials will be provided by the University of North Florida.

Funding sources: Fla Stat 1007.271(21)(n)(1) dictates that, when applicable, the district's payment to the institution will come from funds provided in the Florida Education Finance Program. For dual enrollment course instruction that does not take place on University's campus and is not provided during the fall or spring term, the District may choose to, but shall not be required to, utilize alternative sources of funding. Any utilization of alternative sources of funding must be agreed upon in advance by both parties.

Participants and Combining Classes: Dual enrollment courses taught online or on a high school campus may not be combined with any non-college credit high school course. Participation in any dual enrollment course is limited to admitted applicants only.

Online Course for Baker County School District High Schools	UNF College	Program	Date Implemented
EDF1005: Introduction to Teaching Profession	College of Education and Human Services	High School Virtual Teaching Academy	
EDF2085: Introduction to Diversity for Educators	College of Education and Human Services	High School Virtual Teaching Academy	
EME2040: Introduction to Educational Technology for Learning Professionals	College of Education and Human Services	High School Virtual Teaching Academy	
LDR3003: Introduction to Leadership	College of Education and Human Services	High School Virtual Teaching Academy	

IN WITNESS WHEREOF, the parties hereto have executed this addendum as of the last written date below.

Sherrie Raulerson
Superintendent
Baker County School District

Date

Paula T. Barton
School Board Chairperson
Baker County School District

Date

Karen Patterson, Ph.D.
Provost and Vice President for Academic Affairs
University of North Florida Board of Trustees

Date



Career and Adult Education

Baker County School District

418 South 8th Street, Macclenny, Florida 32063

Phone: (904) 259-0403 Fax: (904) 259-0378

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL. 32063

Dear Superintendent Raulerson:

Respectfully, please seek school board approval regarding the Dual Enrollment Agreement for the Automotive Program between the Baker County School District and Florida Gate Way College for the 2021-2022 school year. This agreement is a pilot program for one year to study the viability of the program. FGC will review the success of the program and determine if it should continue.

Sincerely,

Carrie Dopson
Director, Career and Adult Education

CD/ab
Attachments

Memorandum of Understanding

To: Baker, Columbia, Dixie, Gilchrist, and Union County School Districts
From: Florida Gateway College
Date: April 7, 2021
Ref: Dual Enrollment Agreement for FGC Automotive Program

Florida Gateway College (FGC) agrees to open the Automotive Technology College Credit Certificate program to dual enrollment students from the school districts within its service area. This is a pilot program for one year to study the viability of the program. At the conclusion of the 2021-2022 school year, FGC will review the success of the program and determine if it should continue. In order for Florida Gateway College to start this program, the following is agreed upon.

Florida Gateway College requires:

1. Students will attend class from 12:30pm to 4:30pm, Monday through Thursday, each regularly scheduled college instructional day. The district, as part of the selection process, will communicate with potential students that program attendance is required on all regularly scheduled college instructional days, even if the district is closed.
2. The district will screen student applicants for the program and only recommend students who meet agreed upon criteria, and students whom the district deems has the necessary skill set to be successful.
3. Each student must have a minimum of a 2.5 GPA at the time of application.
4. Each applicant must have successfully completed the secondary Algebra 1 End of Course Examination.
5. The district will attest that the automotive courses will be used for high school completion.
6. Students must have a valid driver's license.
7. The district will pay 50% of the program lab fees and will remit payment of \$153.40 per student, per semester. This payment is to be remitted at the beginning of each semester upon receipt of an FGC invoice.
8. The district will purchase the required program textbooks for the students. These textbooks will remain property of the district.
9. The student shall be responsible for payment for the required program uniform.
10. Each student must have obtained at least a junior status in high school to attend this program.
11. Standard and dual enrollment students will both be integrated in this program.
12. The district agrees that the last semester of the two-year program will not be completed as a dual enrollment student. The student must transition to a standard FGC student at the end of the fifth semester.

13. Each student must complete courses as prescribed by the Automotive Technology program of study. Students must have a minimum of a cumulative 2.0 GPA on Automotive core courses to continue in the program.

14. The district agrees to assign a district liaison for all matters pertaining to this pilot program involving the automotive certificate(s).

Florida Gateway College agrees to the following:

1. Provide each student the same quality educational experience that a standard student would receive.
2. Provide each student with access to all college support services available to a standard student.
3. Provide regular communication to the district of each student's status and progression in the program, to include academic success and attendance.
4. Provide each student with all program materials and supplies (except the textbook and uniform) necessary for successful program completion.

IN WITNESS WHEREOF, the County School Board and the FGC Board of Trustees have adopted this agreement and caused it to be executed in accordance with Section § 1007.235 F.S., and District Interinstitutional Articulation Agreements.

Approved:

County School District

Date

CTE Chair, County School Board

Date

Superintendent, County School District

Approved:

Florida Gateway College

Date

President, Florida Gateway College